RISK ASSESSMENT

RA2

What are the hazards?	Who might be harmed and how?	What are we already doing?	What further action necessary?	Actioned by & when?
Electricity	Users risk electric shocks or burns from faulty equipment or installation.	All repairs are carried out by qualified electricians. Portable equipment is checked for visual signs of damage before use. Every quarter, plugs cables and sockets are inspected.	Make sure the hall users know where the fuse box is and how to switch supply off in emergency. Remind users that portable equipment considered unsafe should be marked and taken out of use.	Alan Taylor June 15 "
	Tripping hazards to people using electrical equipment with extendion leads.			

Date of Assessment: May-18 AT

Date of Review: Jun-19