

RISK ASSESSMENT

RA3

What are the hazards?	Who might be harmed and how?	What are we already doing?	What further action necessary?	Actioned by & when?
Fire	If trapped people could suffer fatal injuries from smoke inhalation and burns.	<p>We have a fire evacuation procedure in place.</p> <p>All fire exits are clear and the bolt is opened on the fire exit door when meeting in use.</p> <p>Extinguishers are serviced annually.</p> <p>Electrical equipment is tested for safety.</p>	<p>Refresher Training of all presidents to ensure they know what to do in the event of an emergency.</p> <p>Carry out a fire evacuation drill once a year.</p> <p>Annual checking of fire alarm system by a qualified person.</p> <p>Hot work permit will have to be obtained from the insurance company.</p>	<p>AB's June each year</p> <p>AB's June 2018</p> <p>Richard Gittins 2018</p>

Date of Assessment:

May-18 AT

Date of Review:

Jun-19